

ARCHITECTURAL CHANGE REQUEST APPLICATION

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Village at Johnston Station
P.O. BOX 1115
Johnston, IA 50131

1. All requests must be submitted in writing using this form.
2. Only the title owner can submit this form.
3. Submit this request to the P.O. BOX shown above.
4. The Board of Directors will provide a formal written response on HOA letterhead for all applications.

Title Owners Name _____

Title Owner's Mailing Address _____

Unit Address _____

Phone _____

Email _____

Signature _____

Date _____

Here are examples of unit architectural changes that require HOA approval:

- **Front Door/Screen Door/Garage Door/Windows replacement and/or changes**
- **Deck Replacement – new decks must match original desk design, wood type, color, appearance**
NOTE: Deck sealing and/or replacing a few boards does not require approval. However, make sure any deck sealing conforms to the original deck color. For deck replacements, the City of Johnston requires a building permit. Attach approved city building permit to this application if you are replacing your deck.
- **Other (examples: opening up sheetrock for any reason, changing a full bath to a ¾ bath, or anything that would require a Building Permit from the City of Johnston, etc.).**

Description of Modification:

ARCHITECTURAL REVIEW & APPROVAL REQUEST FORM
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TITLE OWNER AFFIDAVIT

I have read, understand and agree to abide by the Covenants and Restrictions of the Association. I understand and in return for approval, I agree to be responsible for the following: For all losses caused to others, including in the common areas, because of this undertaking, whether caused by me or others;

1. To comply with all state and local building codes;
2. To comply with HOA conditions of acceptance (if any);
3. To complete the project according to the approved plans. If the modification is not completed as approved, said approval can be revoked and modification shall be removed by the owner at owner's expense; and,

I also understand that the HOA does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration or addition; for soil erosion of incompatible or unstable soil conditions, for mechanical, electrical or other technical design requirements for the proposed construction, alteration or addition; or for the performance, workmanship or quality of work of any contractor or of the completed alteration or description.

I agree to abide by the decision of the Architectural Review Committee and/or the Association Board of Directors. If the modification(s) is not approved or does not comply I may be subject to court action by the Association. In such an event, I shall be responsible for all reasonable attorney fees.

Date of Request

Signature of Homeowner